



AMERICAN GLOBAL STANDARDS, LLC
ISO9001:2008
CERTIFICATION-TRANSFER CHECKLIST

Company Name _____

It's easy to become ISO certified or transfer to AGS, just follow these steps:

- 1) Return Signed & Initialed Contract _____
- 2) Enclose Copy of Existing Certificate _____
- 3) Enclose Current Management Review Meeting Minutes* _____
- 4) Enclose Evidence of Current Internal Audits* _____
- 5) Copy of Current, Approved Quality Manual & Index of Documents _____
- 6) Include "Customer On-site" Audit Reports (if applicable) _____
- 7) Include Last "Registrar On-site" Audit Reports (past year) _____
- 8) Review Contract & Make Any Corrections for:
 - a) Complete/Correct Company Name _____
 - b) Correct Address _____
 - c) Correct "Scope" _____
 - d) Original Certification Date _____
- 9) Enclose Check per Schedule "A" _____
- 10) Name of Contact Person & e-mail address _____

That's it!

Please Send or E-mail the Required Documentation to the Montecito, CA Office

American Global Standards, LLC
1187 Coast Village Road, Suite #495
Montecito, CA 93108

Questions? Please Call or e-mail: 617-838-4648 or info@americanglobal.org

** AGS requires completed Internal Audit Results/Summary and Management Review Meeting Minutes to be submitted annually as a minimum to maintain certification in good standing*

Corporate Office:
1187 Coast Village Road, Suite #495, Montecito, CA 93108
Tel: 617-838-4648 • Fax: 805-969-1725
E-mail: info@americanglobal.org