



AMERICAN GLOBAL STANDARDS

VIRTUAL CERT™ PROGRAM FOR ISO 14001

TRANSFER CHECKLIST

It is easy to become ISO 14001 certified or transfer to AGS, just follow these steps:

- | | |
|--|-------|
| <i>1) Return Signed & Initialed Contract (provided separately)</i> | _____ |
| <i>2) Enclose Approved EMS Manual & Index/Master Document List</i> | _____ |
| <i>3) Enclose Standard Operating Procedures (SOP's), Forms, etc.</i> | _____ |
| <i>4) Enclose Current EMS Management Review Meeting Minutes*</i> | _____ |
| <i>5) Enclose Evidence of EMS Current Internal Audits*</i> | _____ |
| <i>6) List of Aspects & Impacts</i> | _____ |
| <i>7) Copy of Applicable Environmental Rules & Regulations</i> | _____ |
| <i>8) Review Contract & Make Any Corrections for:</i> | |
| <i>a) Complete & Correct Company Name</i> | _____ |
| <i>b) Correct Address(s)</i> | _____ |
| <i>c) Correct "Scope" of Certification</i> | _____ |
| <i>d) Original Certification Date</i> | _____ |
| <i>9) Enclose Payment (check) per Schedule "A"</i> | _____ |

That's it!

Please Send or E-mail the Required Documentation to the Montecito, CA Office

***American Global Standards, LLC
1187 Coast Village Road, Suite #495
Montecito, CA 93108***

For Additional Details or to Apply, Please visit us online at www.americanglobal.org or call Steve Keneally at 617-838-4648 or
E-mail: info@americanglobal.org

* AGS requires completed Internal Audit Results/Summary and Management Review minutes to be submitted annually as a minimum to maintain certification

Corporate Office:
1187 Coast Village Road, Suite #495, Montecito, CA 93108 USA
Tel: 617-838-4648 ♦ Fax: 805-969-1725